

Ettington Parish Council

Report to Council

Date 10 June 2020

Item 8 Appendix 1	Finance Report
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## 1 Income

£200 in respect of Courts Income

## 2 Passing of Accounts for Payment

**Action Required:** The payments listed in the following table require authorisation. Any marked \* have been paid and require retrospective authorisation.

Payee	Comment	Amount
S Furniss	Salary – April 2020	423.10
S Furniss	Office Expenses April 2020	56.42
HMRC	PAYE April 2020	105.60
WCC Pension Fund	Pension Contributions	30.77
Southern Electricity	For 2 April – 1 May 2020	26.78
WALC	Councillor Training	24.00
Broadmark Services	Computer Annual Health Check and Bullguard installation	42.00
SDC	Emptying of bins	134.23
Trevor Gill	Internal Audit	350.00
Simon Tullett Machinery Company Ltd	New Mower	10842.00
<b>Total</b>		<b>12034.9</b>

**Action Required:** To authorise the above accounts for payment

## 3 Quarter 4 Finance Report Year Ending 31 March 2020

**Action Required:** To receive, comment and raise any queries in respect of the report. Explanation of Variances greater than 15% are documented in the table below:

Line	Variance from budget	Explanation
Interest Received	475%	1: Underestimate 2: Increased funds

		3: Better interest rate achieved by transfer of funds
Clerk Training	33%	Attendance at Conference
Audit Fee	94%	Change of internal auditor resulting in increased fee
Subscriptions	18%	Increase in fee
Bank Charges	80%	Budget set too low
Contingency	100%	Not required
Youth Project	93%	Delayed project
Community Centre	16%	Clerk hours funded from grant in respect of governance work
Web & WiFi	100%	Error in budget setting or coding
Churchyard	42%	Unexplained
Councillor Training & Expenses	32%	Not required
Elections	20%	Not required in year
Chairman's Allowance	88%	Not required
Greens	33%	Not required
Machinery Repairs	38%	Not required
Street Light Power	22%	Balance payment to Npower (since changing electricity supplier)
Street Light Maintenance	50%	Error in budget setting
Playground Repairs	295%	Balance to be met from EMR
Capital Expenditure	100%	Not required.

## Ettington Parish Council

## Detailed Receipts &amp; Payments by Budget Heading 05/06/2020

## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>100 Income</b>						
1076 Precept	34,800	34,800	0			
1077 Precept Support Grant	80	80	0			100.0%
1090 Interest Received	863	150	(713)			100.0%
1100 Grants Received	4,717	0	(4,717)			575.3%
1500 Courts Income	40	300	260			0.0%
1510 Allotment Income	0	15	15			13.3%
1900 Miscellaneous Income	37,381	0	(37,381)			0.0%
<b>Income :- Receipts</b>	<b>77,881</b>	<b>35,345</b>	<b>(42,536)</b>			<b>0.0%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>77,881</b>					<b>220.3%</b>
<b>200 Administration</b>						
4200 Clerk Salary	9,851	9,400	(451)		(451)	104.8%
4210 Clerk Training	466	350	(116)		(116)	133.0%
4220 Office Expenses	1,399	2,250	851		851	62.2%
4230 Audit Fees	700	360	(340)		(340)	194.4%
4240 Professional Fees	1,039	1,000	(39)		(39)	103.9%
4250 Subscriptions	590	500	(90)		(90)	118.0%
4260 Insurance	0	1,250	1,250		1,250	0.0%
4270 Bank Charges	72	40	(32)		(32)	180.0%
4280 Contingency	0	800	800		800	0.0%
4640 Youth Project Costs	252	3,000	2,748		2,748	8.4%
<b>Administration :- Indirect Payments</b>	<b>14,369</b>	<b>18,950</b>	<b>4,581</b>	<b>0</b>	<b>4,581</b>	<b>75.8%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(14,369)</b>					
<b>300 Grants &amp; Contributions</b>						
4300 Newsletter	0	600	600		600	0.0%
4310 Community Centre	1,348	1,600	252		252	84.2%
4320 Web & WiFi	340	0	(340)		(340)	0.0%
4330 Grants	912	1,000	88		88	91.2%
4340 Churchyard	408	700	292		292	58.2%
<b>Grants &amp; Contributions :- Indirect Payments</b>	<b>3,008</b>	<b>3,900</b>	<b>892</b>	<b>0</b>	<b>892</b>	<b>77.1%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(3,008)</b>					
<b>400 Civic</b>						
4400 Councillor Training & Expenses	137	200	63		63	68.5%
4410 Elections	200	250	50		50	80.0%
4411 Chairman's Allowance	24	200	176		176	11.9%
<b>Civic :- Indirect Payments</b>	<b>361</b>	<b>650</b>	<b>289</b>	<b>0</b>	<b>289</b>	<b>55.5%</b>
<b>Movement to/(from) Gen Reserve</b>	<b>(361)</b>					

05/06/2020

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## Ettington Parish Council

## Detailed Receipts &amp; Payments by Budget Heading 05/06/2020

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## Cost Centre Report

	Actual Year To Date	Current Annual Bud	Variance Annual Total	Committed Expenditure	Funds Available	% Spent
<b>500 Open Spaces</b>						
4500 Greens	6,076	9,000	2,924		2,924	67.5%
4510 Machinery Repairs/Maintenance	1,047	1,700	653		653	61.6%
4520 Allotment Rent	(15)	0	15		15	0.0%
4530 Street Lighting Power	773	631	(142)		(142)	122.6%
4531 Street Lighting Maintenance	19	35	16		16	55.1%
4540 Playground Repairs	6,722	1,700	(5,022)		(5,022)	395.4%
Open Spaces :- Indirect Payments	<u>14,622</u>	<u>13,066</u>	<u>(1,556)</u>	<u>0</u>	<u>(1,556)</u>	<u>111.9%</u>
Movement to/(from) Gen Reserve	<u>(14,622)</u>					
<b>600 Projects &amp; Capital Expenditure</b>						
4600 Capital Expenditure	0	400	400		400	0.0%
Projects & Capital Expenditure :- Indirect Payments	<u>0</u>	<u>400</u>	<u>400</u>	<u>0</u>	<u>400</u>	<u>0.0%</u>
Movement to/(from) Gen Reserve	<u>0</u>					
<b>999 VAT Data</b>						
115 VAT Refunds	6	0	(6)			0.0%
VAT Data :- Receipts	<u>6</u>	<u>0</u>	<u>(6)</u>			
515 VAT on Payments	2,458	0	(2,458)		(2,458)	0.0%
VAT Data :- Indirect Payments	<u>2,458</u>	<u>0</u>	<u>(2,458)</u>	<u>0</u>	<u>(2,458)</u>	
Movement to/(from) Gen Reserve	<u>(2,452)</u>					
<b>Grand Totals:- Receipts</b>	<b>77,887</b>	<b>35,345</b>	<b>(42,542)</b>			<b>220.4%</b>
<b>Payments</b>	<b>34,817</b>	<b>36,966</b>	<b>2,149</b>	<b>0</b>	<b>2,149</b>	<b>94.2%</b>
<b>Net Receipts over Payments</b>	<b>43,069</b>	<b>(1,621)</b>	<b>(44,690)</b>			
<b>Movement to/(from) Gen Reserve</b>	<b>43,069</b>					